

## GUIDE TO AUTHORS

The following is a brief guide concerning the provision of articles which may be of assistance to authors.

1. Articles must be submitted in Microsoft Word-format, in their final form, in correct English. Please send the electronic file to the Editor by e-mail, at [edwin.vermulst@vvg-law.com](mailto:edwin.vermulst@vvg-law.com).
2. Special attention should be given to quotations, footnotes and references which should be accurate and complete. In the case of book references please provide the name of author, publisher, place and year of publication.
3. Tables should be self-explanatory and their content should not be repeated in the text. Do not tabulate unnecessarily. Keep column headings as brief as possible and avoid descriptive matter in narrow columns.
4. A brief biographical note, including both the current affiliation as well as the e-mail address of the author(s), should be provided in the first footnote of the manuscript.
5. Due to strict production schedules it is often not possible to amend texts after acceptance or send proofs to authors for correction.
6. Articles which are submitted for publication to the editor must not have been, nor be, submitted for publication elsewhere.
7. This article should contain an abstract, a short summary of about 100 words, placed at the beginning of the article. This abstract will also be added to the free search zone of the Kluwer Online database.